**LockDown Browser Download Link and Information**

Below we have some helpful information that you should share with your students when using LockDown Browser or Respondus Monitor. This information can be directly copied into Canvas pages so you can easily share the information. We also recommend that you create a practice quiz in your course for students to test Respondus Monitor prior to take your quiz/exam.

Install Respondus LockDown Browser

1. Click this link: [**http://www.respondus.com/lockdown/information.pl?ID=497215244**](http://www.respondus.com/lockdown/information.pl?ID=497215244)
2. Watch the introductory video (recommended but optional).
3. Click **Install Now**.
4. Locate and open the file from your downloads or wherever you saved the file.
5. Follow the directions on screen, and select run, allow, or accept on the pop up boxes.

Institution Name: Saint Francis University  
Local Support Contact: Theresa Wilson   
No passwords or other information required.

Taking a Test with Lockdown Browser

1. Restart Your Computer
2. Close all programs on your computer.
3. Open **Lockdown Browser** from the shortcut on the desktop or from the programs or applications folder.
4. If prompted, close the blocked program by choosing **Yes**.
5. Login to **Canvas** and go to the course (such as Community Site).
6. Navigate to the test and select it.
7. **Begin the Exam**.

Note: Once a test has been started with Respondus LockDown Browser, you cannot exit until the Submit button is clicked.

For exams requiring Respondus Monitor, students will be required to use their webcam to proctor their environment while take the exam.

1. Once you click begin the exam, you will need to agree to the terms of Use.
2. Complete the webcam check, and click allow and remember on Adobe Flash Player.
3. Take a photo.
4. Show your photo ID.
5. Do the environment check to show your surroundings.